



## THE DAVID DONALD FIELD STUDIES BASE

### CONDITIONS OF BOOKING

In order to maintain a high standard of provision for all users, certain conditions must be accepted by all user organisations. Booking of the Base implies acceptance of these Conditions.

1. A Booking Fee of £200 is payable: £100 non-returnable deposit to be credited against the invoice, £100 to be returned within 14 days or on receipt of the keys whichever last occurs and subject to there being no damage claims.
2. The Poole and Dorset Adventure Centre (the Centre) reserves the right to cancel any booking at any time but will endeavour to give as much notice as possible. Any deposit will be refunded but the Centre shall have no further or other liability to the user whatsoever in respect of such booking.
3. All users of the Centre are to leave it clean and tidy. All equipment must be used with care and everything, including the kitchen, cooker and showers, must be cleaned before departure. All rubbish must be placed in the wheeled bin outside and all hired bedding must be placed in the labelled trolley. All duvets and pillows should be left neatly in the main room.
4. Any loss, breakages or damage (both internal and external) to any property at the Base must be reported and the Centre reserves the right to compensation in respect of same by deduction from the balance of any deposit or by final account.
5. The Centre accepts no responsibility for loss or damage caused to or suffered by any persons using the Base or to third parties. Users must ensure that all groups are properly supervised at all times. Groups must ensure their own insurance arrangements are adequate and each individual is responsible for their own kit and other possessions. The Centre cannot be held responsible for loss or damage to any personal belongings during or after any visit.
6. The only access to the Base is by the track road and users must not stray onto farm land at any time. **All gates must be kept CLOSED.**
7. There is to be no camping on the lawns in front of the dry-stone walls.
8. Vehicles may only be parked in the designated areas and not on the lawns.
9. All parties will be responsible for providing and cooking their own food.
10. The logs supplied are only for use in the internal wood burner and not for any campfire. Any excessive use of logs will be charged accordingly.
11. Arrival and departure times will be strictly monitored to ensure that an adequate amount of time for cleaning and preparing the Base for the next user. If these times are not adhered to further costs may be incurred by the Centre, in that event such costs will be passed on to the user either by deduction from the balance of any deposit or by final account. Arrival and departure times are as follows:

*Monday – Friday Bookings*

Arrival Time: Monday 8am onwards

Departure Time: By 12.30pm Friday

*Weekend Bookings*

Arrival Time: Friday 4.30pm onwards

Departure Time: By 4pm Sunday

Nothing in the above is outside what one is entitled to expect from reasonable users. A great many people have helped to make this Base a pleasant and comfortable place for your use and it is to the advantage of all that the facilities and equipment provided are used with care.