



THE DAVID DONALD FIELD STUDIES BASE

Welcome to the Field Studies Base and we hope that you all have an enjoyable and enriching experience

During your stay, to protect yourselves and other users and to comply with health and safety, we would ask that you observe the following considerations

ARRIVAL



- Make all occupants aware of the **fire procedures**, including fire points, fire drills, location of fire fighting appliances, etc.
- Ensure the **Fire List** is completed for all occupants and place this by the **Fire Bell** (outside the kitchen)

FURNITURE

- No item of furniture should be removed from the room it is in
- No furniture used inside the building should be taken and used outside
- Outside furniture should be used and left outside and not brought into the building

CLASSROOM

- This should remain locked at all times it is not in use
- Adult supervision is required at all times when in use



PARKING

- Vehicles should be parked in the designated area, as shown by the parking signs. At no time should vehicles be parked on any grassed area.

SMOKING

- Smoking inside the Base is not permitted



OTHER



- It is advisable to not permit young children into the kitchen (even if supervised)
- The **logs** for the woodburner are supplied for use with that appliance and should not be used outside for camp fires, etc. An additional charge will be made for excessive use.
- The dry-stone walls are a feature of the site. They should not be climbed or played on nor should any part of the walls be removed.
- Young people should not be allowed to go to the village (Worth Matravers) unsupervised, and we would request that users of the Base respect the privacy and environment of the village and the comfort of its inhabitants.



REPORTING

- Please ensure that all accidents are entered in the **Accident Book** (kept in a wall tray outside of the Shackleton Room)
- Please ensure all loss, damage or breakages are reported in the **Comments Book** and to the Secretary (Sue Huxter).

Thank you for your co-operation